**Redundancy Toolkit**

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| **Support/ Advice given** | **Who the support helps** | **Purpose of support** | **Relevant Website Links and contact info** |
| Jobcentre Plus | Employer & Employee | Jobcentre Plus provides support and advice to employers and employees in redundancy situations through its Rapid Response Service.  You do not need to have already made redundancies or be making large scale redundancies to access this service. It is free to all employers.  A [video](https://www.youtube.com/watch?v=js6RGYT_TaM&feature=youtu.be) is available about the Rapid response Service on the Business Lincolnshire website.  The [Jobcentre plus Twitter account](https://twitter.com/JCPInLincs) will offer employment opportunities within Greater Lincolnshire. | **Job Centre Plus (redundancy support line) -** [rrs.enquiries@dwp.gov.uk](mailto:rrs.enquiries@dwp.gov.uk)  <https://www.gov.uk/contact-jobcentre-plus> |
| Webpages for supporting employers making redundancies | Employer | The employer help websites offer a range of advice to help businesses overcome challenges associated with the COVID-19 pandemic. | <https://employerhelp.dwp.gov.uk/support-from-jcp>  <https://www.gov.uk/government/topical-events/help-for-employers>  <https://www.gov.uk/government/publications/redundancy-support-for-employers> |
| Policies and Procedures | Employer | Find clear advice about the procedures you need to follow when making redundancies and what rights your employees have. | [www.gov.uk/staff-redundant](http://www.gov.uk/staff-redundant) |
| Lincolnshire Chamber of Commerce HR Support Forum | Employer | The HR Support Forum supports small businesses with HR guidance to help them during this period of uncertainty. Working with well-known recruitment and HR-focused organisations, the forum members will provide free advice and support on a range of HR topics. | [https://www.lincs-chamber.co.uk/recovery-support/hrsupportforum/](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.lincs-chamber.co.uk%2Frecovery-support%2Fhrsupportforum%2F&data=04%7C01%7CSean.Gray%40lincolnshire.gov.uk%7C47982d6b67154d78ee0308d886e79358%7Cb4e05b92f8ce46b59b2499ba5c11e5e9%7C0%7C0%7C637407676446624364%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=o1unQnZYGnuYqUIn%2FPUvL2euJuQyjVD9AAVZkKmUtnQ%3D&reserved=0)  [https://www.lincs-chamber.co.uk/recovery-support/hrsupportforum/redundancy-support/](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.lincs-chamber.co.uk%2Frecovery-support%2Fhrsupportforum%2Fredundancy-support%2F&data=04%7C01%7CSean.Gray%40lincolnshire.gov.uk%7C47982d6b67154d78ee0308d886e79358%7Cb4e05b92f8ce46b59b2499ba5c11e5e9%7C0%7C0%7C637407676446629335%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=JGjd64AIIZ2vDFjjKQQkYCiFCjFqRRQiIiBa6X8UImo%3D&reserved=0) |
| Federation of Small Businesses | Employer | FSB offers members access to a number of employment protection services including an employment advice helpline where issues can be discussed with qualified lawyers. | <https://www.fsb.org.uk/resources-page/what-is-the-redundancy-process-during-covid-19-guidance-and-advice-for-small-businesses.html> |
| DWP Advice | Employee | DWP website dedicated to supporting job-seekers – use this website to search for jobs and get advice on a number of different topics | <https://jobhelp.dwp.gov.uk/> |
| 'Find a Job' | Employee | Free ‘Find a job’ service (available 24 hours a day, 7 days a week). | [www.gov.uk/jobsearch](http://www.gov.uk/jobsearch) |
| Universal Credit Support | Employee | Universal Credit Support – Help To Claim Service from Citizens Advice – Support Available Online, Face to Face or over the phone 0800 144 8 444. | [www.citizensadvice.org.uk/helptoclaim](http://www.citizensadvice.org.uk/helptoclaim)  0800 144 8 444 (calls are free and lines open 8am-6pm, Mon to Friday) |

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| **Useful Websites** | **Relevant Links** |
| Business Lincolnshire | <https://www.businesslincolnshire.com/business-resilience/covid-19-support/get-support/redundancy-and-hr-support/> |
| Greater Lincolnshire LEP | <https://www.greaterlincolnshirelep.co.uk/priorities-and-plans/covid-19/support-for-businesses-making-redundancies/> |
| The Department of Work and Pensions | <https://www.gov.uk/government/organisations/department-for-work-pensions> |
| Lincolnshire Chamber of Commerce HR Support Forum | <https://www.lincs-chamber.co.uk/recovery-support/hrsupportforum/> |
| Federation of Small Businesses | <https://www.fsb.org.uk/resources-page/what-is-the-redundancy-process-during-covid-19-guidance-and-advice-for-small-businesses.html> |

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| **Webinars and Useful Resources** | **Webinars and Useful Resources** |
| [Webinar](https://www.youtube.com/watch?v=js6RGYT_TaM&feature=youtu.be) | [Redundancy Support for Employers](https://www.youtube.com/watch?v=js6RGYT_TaM&feature=youtu.be) |
| DWP Employer Factsheet | [DWP Redundancy Support – Employer Factsheet](https://www.businesslincolnshire.com/media/2108/dwp-redundancy-support-employer-factsheet.pdf) |
| DWP [Employee](https://www.businesslincolnshire.com/media/2178/dwp-redundancy-support-employee-factsheet.pdf) Factsheet | [DWP Redundancy Support – Employee Factsheet](https://www.businesslincolnshire.com/media/2178/dwp-redundancy-support-employee-factsheet.pdf) |

**Other Support**

[**Support with starting a new business**](https://www.businesslincolnshire.com/start-and-grow-my-business/help-start-my-business/funding-support-and-mentorship-schemes/)

Whether a person is an experienced entrepreneur or a graduate with a great idea, there’s a wide range of support available for start-up businesses in Greater Lincolnshire. From business advice and mentorship services to funding schemes and more, for more information click here <https://www.businesslincolnshire.com/start-and-grow-my-business/help-start-my-business/funding-support-and-mentorship-schemes/>

[**Mental Health Resources**](https://www.businesslincolnshire.com/business-resilience/covid-19-support/get-support/mental-health-support/)

This is a difficult time for employees and employees affected by the impacts of the COVID pandemic. There are a number of sources of support for everyone who needs it.

Lincolnshire's mental health helpline which can be accessed 24/7 on 0800 001 4331.

Workforce Matters have released several resources to help keep mental wellbeing in check. From tips on coping with social isolation and working from home, to advice for leaders hoping to guide their team during these periods of uncertainty – these can be downloaded from the Business Lincolnshire website via [the mental health support page.](https://www.businesslincolnshire.com/business-resilience/covid-19-support/get-support/mental-health-support/)

For more resources and advice on taking care of your mental health during the COVID-19 pandemic, visit the [Lincolnshire Partnership NHS Trust's website](https://www.lpft.nhs.uk/).

**All support is available to all businesses in Greater Lincolnshire and Rutland.**